

## **Commission Protection Guidelines**

Commission Protection is available on WorldTrips Atlas Journey Preferred and Premier plans.

1) The client must have purchased a policy, incurred a covered Pre-Departure Trip Cancellation event/claim, and received a claim benefit payment resulting from this event/claim (**including under the Cancel for Any Reason benefit**).

2) The total amount payable to the travel agent/organization (including retained commissions and Commission Protection payments) will not exceed the commission that the agency would have earned had the client traveled (up to a maximum of 20% commission).

3) If a covered claim occurs, the maximum amount payable (claim payments to the client plus Commission Protection payments) is 100% of the covered trip cost. Pre-Departure Trip Cancellation benefits are payable to the client first; any excess amount will be available to provide Commission Protection to the organization.

4) If a claim is paid due to financial default of an airline, cruise line, tour operator or other travel supplier, Commission Protection is not in effect.

5) Organization must provide a completed and signed Commission Protection Claim Form with appropriate supporting documentation.

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